

Houston Independent School District and Mind Streams, LLC
Archdiocese of Galveston-Houston Memorandum of Understanding
2009-2010 NCLB Title IIA Tuition Support

Participation in online degree and certification programs provided through Mind Streams and funded through NCLB Title IIA funds requires an understanding of the following:

- Funding for the program is provided by the No Child Left Behind, Title IIA funds. Federal funds are intended to be used for the improvement of student academic achievement.
- Federal funding is granted annually. This means that funds may not be available to finish an entire degree program. If funds are not available for any period, participants will be notified and may choose to continue the degree program using personal or other funds.
- Title IIA funds are only available to eligible teachers and administrators whose schools are located within the Houston Independent School District boundaries. Both the Archdiocese of Galveston-Houston and Mind Streams must be notified of any change in employment status or location. This includes transferring to another non-public school located within the Houston Independent School District boundaries.
- Title IIA funds will be used to pay 100 % of tuition fees for approved courses. University fees, books and other costs for the degree program are the personal responsibility of the participant and are payable directly to the university.
- Participants must complete each course with a passing grade. If the participant does not successfully complete or fails a course, the course is not eligible for Title IIA tuition support and tuition will be the personal responsibility of the participant.
- Participants are responsible for 100% of the tuition for courses not covered under the program, as well as the cost of all books, fees and other charges imposed by the University. Please see the attached Approved Course Listing for covered courses.
- If a participant drops a course, any penalty fees are the responsibility of the participant. Courses must be dropped within the published university drop period to avoid penalties.
- Participants must complete and return the Credit Card Authorization form to be used in the event that there are personal tuition charges as outlined above. Failure to pay your personal obligations may result in removal from the program.
- Participants must notify the Houston Independent School District and Mind Streams if they are dropping out of the program or taking a term/semester break. Funds are reserved for approved participants for each semester. Funds will be released for other candidates to enter into the program.
- If participants fail to enroll for two consecutive semesters or terms they will be considered dropped from the university and must then reapply for funding before resuming the program. Funding is not guaranteed.
- The following documents must be completed and returned to Mind Streams by June 29, 2009. Please fax to Cindy Webb, 602.707.7534.
 - Memorandum of Understanding, 2009-10
 - Credit Card Authorization, 2009-10
 - Approved Course Listing, 2009-10
 - Form W-9 (Tuition support may be taxable. Please consult your personal tax advisor.)

Printed Name _____

Home address _____ City _____ State/ZIP _____

Home Phone: _____ Cell Phone _____

Personal Email Address _____

School Name _____

School Address _____ City _____ State/ZIP _____

School Phone _____ School Email Address _____